



RECOGNIZING OUTSTANDING UNDERGRADUATE RESEARCH

2014 Research Day at the Capitol

STUDENT INFORMATION/TRAINING SESSION





Information Session Agenda-Welcome!

SATURDAY, NOVEMBER 16, 2013

12:00 p.m.	Lunch
12:10 p.m.	Paperwork (stipend, hotel, etc.) if not already submitted
12:15 p.m.	Welcome and Introductions
12:30 p.m.	Guidelines, Poster Competition Info. & Instructions <i>Gina Miller, EPSCoR Outreach Coordinator</i>
12:50 p.m.	Poster Preparation & Oral Presentation Information <i>Cody Bahavar</i> <i>2013 Research Day at the Capitol 1st Place Winner</i> <i>Regional Institution Category</i>
1:20 p.m.	Follow-up & Further Insight, incl. Judge's Perspective <i>Gina Miller, EPSCoR Outreach Coordinator</i>
1:40 p.m.	Q&A
2:00 p.m.	Adjourn





2014 Research Day at the Capitol

YOUR STIPEND FUNDING

If your financial responsibility form has been submitted prior to the training session, you can expect delivery of your \$250 stipend check within 2-3 weeks. Call our office if you haven't received your check by Dec. 19 and we'll attempt to track it.

- Funds are to cover your travel to/from OKC and for fees incurred in developing your poster.
- Checks will be mailed to your permanent address, which may/may not be your university address.
- Checks will be issued from "State of Oklahoma," NOT "OK EPSCoR."
- OSU students' checks will be processed through the OSU Bursar's Office.



2014 Research Day at the Capitol

HOTEL ACCOMMODATIONS (REQUEST DEADLINE FEB. 10)

EPSCoR will provide lodging on the evening of Monday, March 31 (night before Research Day), for student participants who live outside the OKC metro area and who have requested lodging prior to the February 10th deadline.

- When your request for lodging is received, the EPSCoR office books the room for you & makes direct payment to the hotel (*Courtyard Marriot Downtown/Bricktown*)
- Hotel will require credit/debit card from students at check-in to cover any incurred incidental charges
- If you wish to have a guest stay in the room with you, they may do so at no additional charge
- Notify me no later than Feb. 10 if you wish for me to secure a room on your behalf

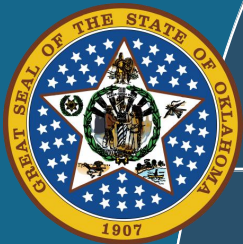


2014 Research Day at the Capitol

ABSTRACT (REVISION DEADLINE FEBRUARY 10, 4 P.M.)

Judges will score your abstract as part of your cumulative judging score. If you wish to alter or edit the abstract that you originally submitted, you must submit your final, revised abstract in MS Word format prior to February 10th at 4 p.m.

- MS Word format, no PDFs accepted
- Use the provided template for your submission; standard one-paragraph format
- Avoid scientific jargon; describe the project in lay language
- See the provided sample judging sheet for other detailed scoring criteria



2014 Research Day at the Capitol

ONLINE REGISTRATION (DEADLINE MARCH 1)

All student researchers & anyone who will be attending Research Day at the Capitol in support of the student researcher must register online at:

<http://www.okepscor.org/calendar/2014-research-day-capitol>

- You should advise parents, friends, family, faculty advisors, etc. to register online (or register online for them)
- Registered attendees will be issued conference programs and name tags that will allow them access to meals and snacks throughout the day
- Registration deadline: March 1



2014 Research Day at the Capitol

TIMELINE OF IMPORTANT DATES

Saturday, November 16	Student information/training session (<i>State Capitol, 4th Floor Rotunda</i>)
Nov. 16-March 30	Students prepare scientific posters and display units
Monday, February 10	Deadline for students to submit: > revised abstracts (MS Word) > hotel requests
Saturday, March 1	Online registration closes: All students & guests should be registered by this date
Monday, March 31	Students with prescheduled overnight arrangements check into hotel after 3 p.m. (<i>Marriot Courtyard Downtown</i>) Dinner on your own.
Tuesday, April 1	Research Day at the Capitol (<i>State Capitol, 4th Floor Rotunda</i>)



April 1 * Day of the Event

WHAT'S PROVIDED & WHAT TO BRING WITH YOU

A six-foot table covered with a white, floor-length table cloth will be provided for you.

You are required to bring:

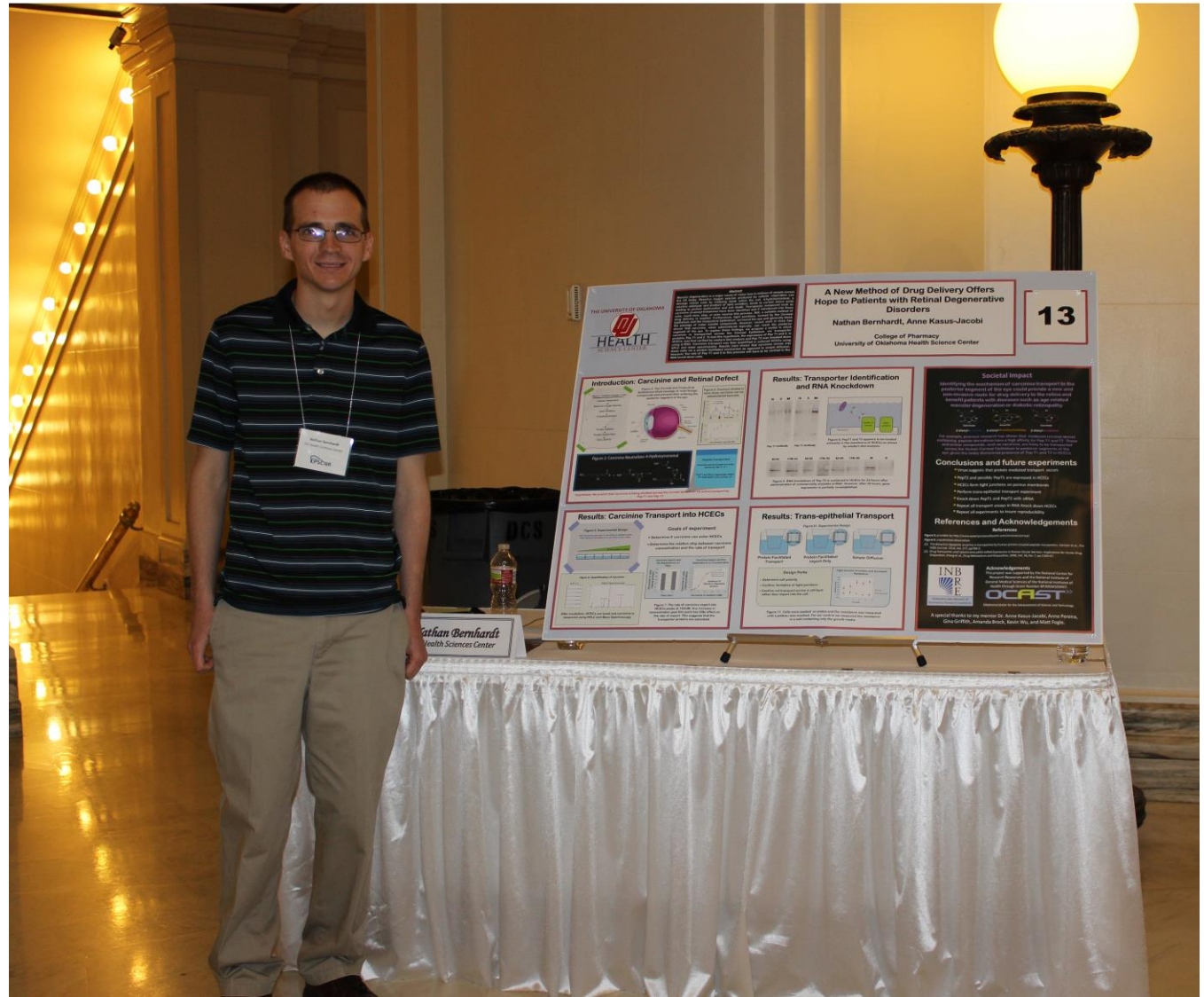
- Photo ID
(May be requested by security at the Capitol entrance)
- Your poster & firm board backing
- Easel
- Tacks, Velcro or other attachment materials
- Hands-on demonstration materials

You are highly encouraged to identify your home and school legislators prior to coming to the event. Know them by sight and greet them by name, if possible. www.oklegislature.gov



April 1 * Day of the Event

DRESS PROFESSIONALLY; A NEW SUIT ISN'T NECESSARY





*April 1 * Day of the Event*

ARRIVAL INFORMATION

- Give yourself plenty of time—it's hard to navigate around the Capitol streets & parking lots in the dark (and it's dark before 8 a.m.)
- Arrive 7 a.m.–7:30 a.m.
- Park in the approved visitor parking area on the primary-entrance side of the building
- Enter the building via the covered portico entrance that you used today
- Go through security (no knives, etc.) & take elevator to 4th floor
- Check in at the EPSCoR booth & receive name badge & other materials
- Set up poster first, then grab breakfast
(Name badge serves as your meal ticket throughout the day.)
- Breakfast will be available in room 412A/B, 7:00-8:30 a.m. Snacks & drinks will be available at 9 a.m. Lunch will be available 11:30--1:00
- Everyone set up and ready to go by 8 a.m.!
- Judging begins promptly at 8:15 a.m.



2014 Research Day at the Capitol

APRIL 1, 2014 * EVENT AGENDA

- | | |
|-----------------------|--|
| 7 a.m. – 7:30 a.m. | Students arrive
<i>(Check in, set up posters and eat breakfast)</i> |
| 8 a.m. | Posters set up and ready to present |
| 8 a.m. – 1:15 p.m. | Posters on exhibit
<i>(Students meet with legislators & Capitol guests)</i> |
| 8:15 a.m. | Judging for poster competition begins |
| 8:15 a.m. – 9:30 a.m. | Regional institution posters are judged
<i>(Times approximate!)</i> |
| 10 a.m. – 11:15 a.m. | Research-intensive institution posters are judged
<i>(Times approximate!)</i> |
| 11:30 – 1 p.m. | Lunch available in room 412A/B |
| 11:40 a.m. | Photo on Grand Staircase
<i>(Students, legislators and faculty mentors)</i> |
| 1:30 p.m. | Awards ceremony, Governor's Blue Room |
| 2 p.m. | Adjourn and take down posters |



*April 1 * Day of the Event*

SHARE YOUR WORK: RDC JUDGES, LEGISLATORS & CAPITOL VISITORS





April 1 * Day of the Event

SHARE YOUR WORK: RDC JUDGES, LEGISLATORS & CAPITOL VISITORS







April 1 * Day of the Event

JUDGING TIMEFRAME

Judges will visit each student as a group. (There will be ~4 judges.) Each student will be allowed 3 minutes for their oral presentation, followed by 2 minutes of questions from the judges. A stopwatch will be used and judges will take notes.

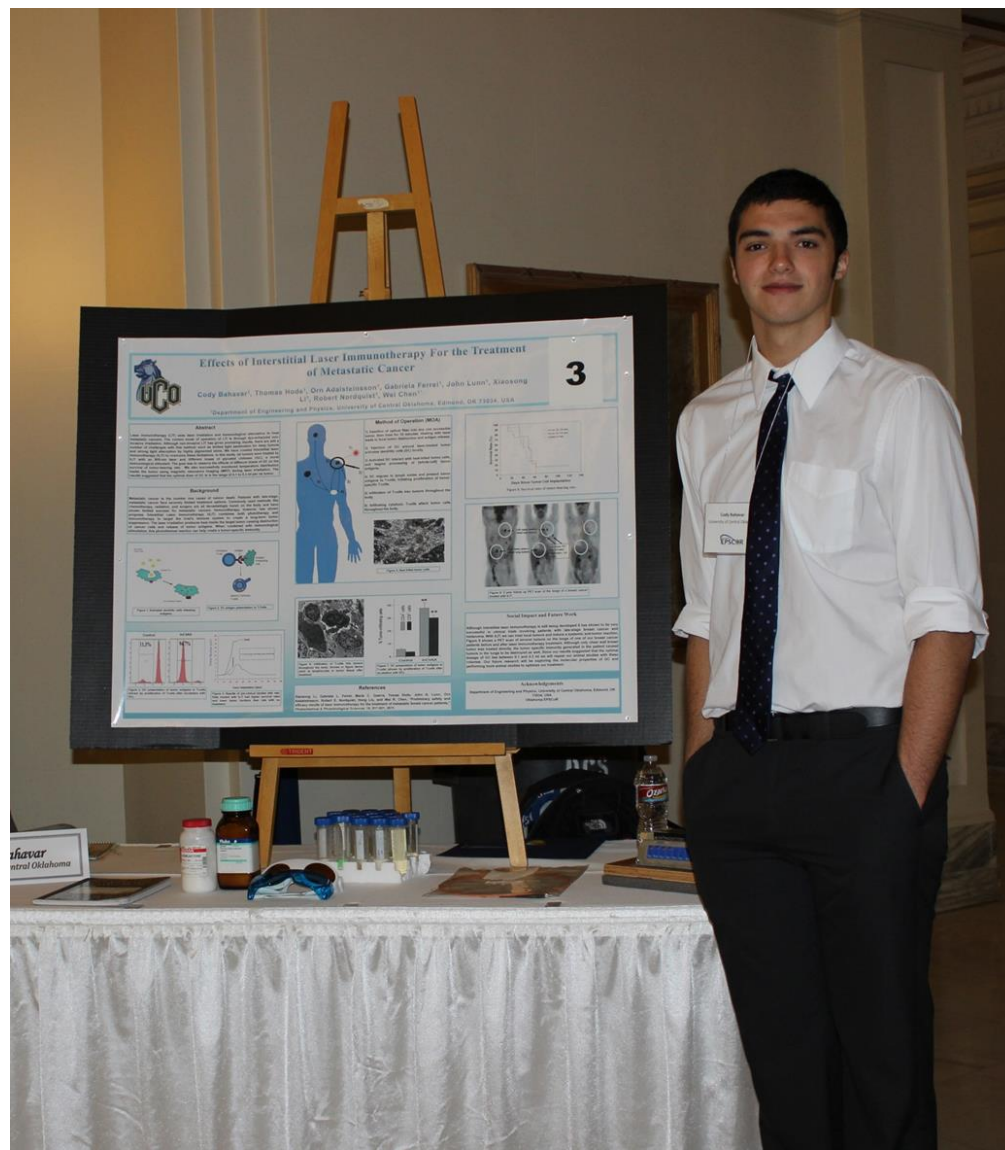
- Judging begins promptly at 8:15 a.m.
- Regional universities will be judged first: ~8:15 a.m.–9:30 a.m.
- Research-intensive universities will be judged after judges break to confer over regional presentations: ~10 a.m.-11:15 a.m.

Important: Judges may/may not go in numerical order and times noted above are approximate, so be prepared to present when the judges arrive at your booth.



April 1 * Day of the Event

BRING DEMONSTRATION MATERIALS





*April 1 * Day of the Event*

JUDGING CRITERIA

The following judging criteria are used, with a 1-10 scale for each item:

- **Abstract**
Format, clarity, societal impact, objective of study, results, conclusions, etc.
- **Scientific presentation**
Clear purpose, hypothesis, background information, results, impact, further study expected
- **Student's ability to explain the project**
- **Visual appearance**
- **Clarity of general audiences**
- **Societal impact statement**
- **Overall**



April 1 * Day of the Event

SUGGESTIONS FOR A SUCCESSFUL PRESENTATION

- Review sample judging sheet criteria
- Review your abstract and submit revision, if desired, by 2/10
- Do mock presentations prior to event with an audience
- Talk loud and project your voice (room is noisy)
- Pay close attention to societal impact and research objective
- Answer, “What have you accomplished with your research?”
- Statistics are good—provide proof of outcomes
- Focus on what you contributed in regards to the research. Don’t claim to have done it all if that’s not the case. Toot your horn if it’s applicable!

“With assistance I....”

“In collaboration with my faculty mentor I.....”

“I explored ____ with the grad assistant on the project.”

“I independently performed.....”



2014 Research Day at the Capitol

AWARD CEREMONY AND PRIZES

Winners will be announced at an awards ceremony to be held in the Governor's Blue Room at 1:30 p.m. on April 1.

From the posters presented, EPSCoR will award the following prizes:

Grand Prize: \$500 cash prize + \$4,000 summer research internship*
\$2,500 award to the sponsoring college/university lab
to offset expenses of hosting the internship
**Final project reports will be required.*

1st, 2nd, and 3rd Place Prizes will be awarded in each of two categories: Regional/community colleges (3 awards/1st, 2nd, 3rd)
research-intensive campuses (3 awards/1st, 2nd, 3rd)

1st Place: \$500 cash prize (1 ea: regional and research-intensive)
2nd Place: \$250 cash prize (1 ea: regional and research-intensive)
3rd Place: \$250 cash prize (1 ea: regional and research-intensive)

NOTE: The student identified as the lead on the project must present their poster in person at Research Day to be eligible for prizes.

